


## PREMISES REQUIRED

UCO Bank desires to take premises on rent having carpet area of 4000 sqft (approx.) on Ground Floor. The premises are required in following localities for shifting of **Station Road Surat Branch along with currency chest** including space for ATM.

Area- Within 1-2 km of Station Road Surat Branch

The details may be downloaded from Bank's website [www.ucobank.com](http://www.ucobank.com) or collected from UCO Bank Zonal office Surat. The last date for receipt of application in covered envelope in Bank's prescribed format on or before 24.07.2023(5.00PM)

  
Zonal Head  
Surat



### परिसर की आवश्यकता

यूको बैंक को स्टेशन रोड सूरत शाखा, करेंसी चेस्ट और एटीएम परिसर के स्थानांतरण के लिए किराये पर लगभग 4000 वर्ग फीट भूतल पर परिसर की आवश्यकता है।  
परिसर वर्तमान शाखा के 1 या 2 किलोमीटर के दायरे में स्थित होना चाहिए।  
विस्तृत विवरण यूको बैंक की वेबसाइट [www.ucobank.com](http://www.ucobank.com) से डाउनलोड या अंचल कार्यालय से प्राप्त किया जा सकता है।  
आवेदन पत्र बंद लिफाफे में प्रस्तुत हो जिसे प्रस्तुत करने की अंतिम तिथि 24.07.2023 (सायं 5.00 बजे) तक है।

अंचल प्रबंधक  
सूरत

**UCO BANK  
ZONAL OFFICE, SURAT  
REQUIREMENT OF BRANCH PREMISES**

Offers in two separate sealed covers containing technical details and financial details on prescribed format are invited from the interested parties, who are ready to lease out (on long terms preferably for 15 years or more) their readily available premises in **Station Road Surat Area** at the following places with the following requisite details.

Branch	Preferred Location	Carpet Area (sft.)
Station Road, Surat	Nearer to Station Road Surat Branch (within the area of 1-2 km)	4000 sqft

The following terms & conditions should be complied with, while submitting the offer for the proposed premises:

- Application will be required : (i) to provide proof of ownership along with application and (ii) NOC for opening of bank/ATM from Competent Authority at their own cost at the time of finalization.
- The offer must have a clear title to the property.
- **Premises should preferably be located on ground floor with minimum height of 17 feet.** There could be few exceptions like premises in Malls, Shopping Centre etc. Where infrastructure facilities like lifts, escalators are available.
- The premises must be suitable from the security point of view and have all basic amenities such as adequate sanitary arrangements, water and electricity, natural light and ventilation.
- The premises structure should be strong enough to bear the weight of Strong Room of currency chest and branch both, Strong Room Doors and Safe & Lockers Cabinet.
- **Construction of Vault room with area of 1500sqft for currency chest as per specification of RBI and strong room of branch must be provided by the Landlord as per Bank's requirement .**
- The offerer will have to execute Bank's standard lease deed and bear the cost of execution and registration of Lease Deed on 50:50 basis by bank and landlord.
- The offerer must deposit Earnest money Deposit (EMD) to become eligible to participate in bidding process. The EMD of unsuccessful bidders will be released (without interest) against their request letter after completion of selection process. EMD of successful bidder will be released (without interest) after execution of lease agreement.
- The Earnest money of **Rs.10000/-** to be deposited In form of Demand draft in favour of "**UCOBANK ZONAL OFFICE, SURAT**" -
- The offerer should bear all the taxes, non-conforming/misuse charges, cesses etc. if imposed, related to the premises.
- The offerer is to provide space for **Generator Set, Toilets(separate for ladies staff) and Parking space free of cost.**
- The offerer is to provide three-phase power connection with minimum power load of 35KVA for the purpose.

The cover containing technical detail should be **marked envelope no. 1 and super scribed with Technical Bid and the cover containing financial details should be marked as envelope no. 2 & super-scribed with Financial Bid.** Both these covers **duly sealed** should be put up in the **third cover super scribed with "Offer of Premises for UCO Bank"** and it should also bear the name, address and contact number of the offer on all the three envelopes. The third cover duly sealed should be addressed to the Zonal Manager, UCO Bank, Surat.

The offer as above should be submitted in the bank's prescribed format only which may be obtained from **Zonal Office, Surat** or downloaded from Bank's website.

The Bank reserves the rights to accept or reject any or all offers without assigning any reasons whatsoever.

**No brokerage will be paid by the bank.**

By Zonal Head  
Surat Zone

